



ADMINISTRATION AND  
MANAGEMENT

OFFICE OF THE SECRETARY OF DEFENSE  
1950 DEFENSE PENTAGON  
WASHINGTON, DC 20301-1950

February 29, 2008

MEMORANDUM FOR COMMITTEE MANAGEMENT SECRETARIAT  
GENERAL SERVICES ADMINISTRATION

SUBJECT: Committee Charter Consultation – U.S. Army Science Board

The Office of the Secretary of the Army has requested renewal of the charter for the U.S. Army Science Board (Attached).

The Department of Defense, pursuant to the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended) and 41 CFR, § 102-3.60, has carefully reviewed the Department of the Army's request, and has determined that renewing the charter for this discretionary federal advisory committee is in the best interest of the Department of Defense and the American public.

The Department of Defense has further determined that this discretionary advisory committee is essential to DoD's mission, and that no other DoD or Executive Branch advisory committee can meet these needs. The Board, through its membership, continues to provide expert advice on scientific, technical, manufacturing, acquisition and logistic processes and other matters of special interest to the Secretary of Defense, the Secretary of the Army, the Assistant Secretary of the Army (Acquisition, Logistics and Technology), the Chief of Staff of the Army, and Army Commanders.

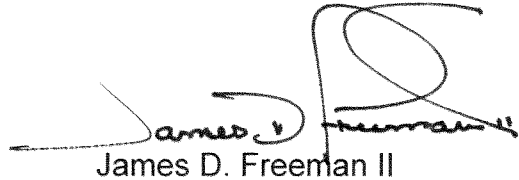
The make-up of the committee is determined by the Department of Defense, and individuals, appointed by the Secretary of Defense, who are not full-time employees shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109. With the exception of travel and per diem for official travel, the Board members shall serve without compensation.

The Board is authorized to establish subcommittees, and the committee, to include any subcommittees, will operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended), and 41 CFR, Parts 102-3 through 102-3.185.

Prior to submitting a Federal Register notice and subsequently filing the committee's charter with the Library of Congress and the appropriate congressional committees, the Department of Defense respectfully requests that the Committee Management

Secretariat review and approve the charter (attached). The charter has been reviewed and approved by the Office of the General Counsel for the Department of Defense.

If you should have any questions about this charter, please contact me at 703-601-2554, extension 128.

A handwritten signature in black ink, appearing to read "James D. Freeman II", with a large, stylized flourish extending upwards and to the right.

James D. Freeman II  
Deputy Committee Management  
Officer for the Department of Defense

2 Attachments  
As stated

TAB 1



DEPARTMENT OF THE ARMY  
ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY  
105 ARMY PENTAGON  
WASHINGTON DC 20310-0105

-EB 27 2008

MEMORANDUM FOR DIRECTOR, ADMINISTRATION AND MANAGEMENT,  
OFFICE OF THE SECRETARY OF DEFENSE

SUBJECT: Renewal of United States Army Science Board Charter

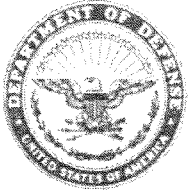
Request renewal of the United States Army Science Board (USASB) Charter, which expires on 5 March 2008. The USASB is a Department of Defense Federal Advisory Committees under the purview of the Secretary of the Army.

The SAALT-ASB Memorandum, subject: Request for Renewal of the United States Army Science Board Charter, dated 21 December 2007 (Enclosure 1), and the proposed USASB Charter (Enclosure 2) meet the criteria established in DoDI 5105.04, Enclosure 3, paragraph E3.4.6.2.1. Recommend approval to continue the committee.

My point of contact for this action is Marla-Jo Bonuccelli. She may be reached at 703-602-6268 or [marla-jo.bonuccelli@hqda.army.mil](mailto:marla-jo.bonuccelli@hqda.army.mil).

Encls

  
JOYCE E. MORROW



DEPARTMENT OF THE ARMY  
ARMY SCIENCE BOARD  
OFFICE OF THE ASSISTANT SECRETARY  
2511 JEFFERSON DAVIS HIGHWAY  
ARLINGTON, VA 22202-3911

21 December 2007

SAALT-ASB

MEMORANDUM THRU DEPARTMENT OF THE ARMY COMMITTEE MANAGEMENT  
OFFICE, OFFICE OF THE ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF  
THE ARMY

FOR DEPARTMENT OF DEFENSE COMMITTEE MANAGEMENT OFFICE

SUBJECT: Request for Renewal of the United States Army Science Board Charter

1. In accordance with DODI 5105.04, August 6, 2007, the United States Army Science Board (ASB) is requesting renewal of their Charter, which expires 6 March 2008.
2. The Assistant Secretary of the Army Acquisition, Logistics and Technology (ASAALT) as Executive for the ASB supports this request. The ASB continues to provide outstanding advice to the Secretary of the Army and senior Army leadership on critical scientific, technology, acquisition and logistics processes, and initiatives and to provide sound recommendations for Army leaders in support of Soldiers, warfighters, and national defense.
3. Significant studies during the past two years have positively impacted the Army and our sister services. The reputation of the ASB continues to grow and to benefit senior Army leaders seeking independent and unbiased technical advice in science and technology systems, products, and applications.
4. The Army Science Board membership is comprised of world-class scientists, educators, and industrialists who are sought-after for their expertise in military and scientific environments. Our dedicated members and consultants offer their services as Special Government Employees voluntarily and are unsalaried.
5. The United States Army, the Department of Defense, our partners in government, and agencies with whom we share a common mission could not make the informed decisions or conduct science and technology initiatives without the work of the Army Science Board.
6. Request renewal of the attached United States Army Science Board Charter.

HEATHER J. IERARDI  
COL, US Army  
Executive Director, Army Science Board

Attachment

Enclosure 1

CHARTER  
UNITED STATES ARMY SCIENCE BOARD

- A. Official Designation: The Committee shall be known as the United States Army Science Board (hereafter referred to as the Board).
- B. Objectives and Scope of Activities: The Board, under the provisions of the Federal Advisory Committee Act of 1972, as amended, shall provide the Secretary of the Army, the Assistant Secretary of the Army (Acquisition, Logistics and Technology), the Chief of Staff of the Army, and Army Commanders independent advice and recommendations on scientific, technical, manufacturing, acquisition and logistics processes, and other matters of special interest to the Department of Defense.

The Board is not established to advise on individual Defense procurements; but, instead, shall be concerned with the pressing and complex technology problems facing the Department of the Army in such areas as research, engineering, and manufacturing; and will ensure the identification of new technologies and new applications of technology to strengthen national security. No matter shall be assigned to the Board for its consideration that would require any Member of the Board to participate personally and substantially in the conduct of any specific procurement, or place the Member in the position of acting as the "procurement official", as that term is defined pursuant to law.

The Secretary of the Army or designee may act upon the Board's advice and recommendations.

- C. Board Membership: The Board shall be composed of not more than one hundred Board Members, who are eminent authorities in the fields of scientific, technology, manufacturing, acquisition and logistics processes, and other matters of special interest to the Department of Defense. Board Members appointed by the Secretary of Defense, who are not full-time Federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109.

Board Members shall be appointed on an annual basis with the approval of the Office of the Secretary of Defense and shall serve a term not to exceed three years. The Secretary of the Army or designee may, in keeping with Department of Defense procedures for appointments, extend a Member's term on the Board. The Assistant Secretary of the Army (Acquisition, Logistics and Technology) shall select the Board Chair and Vice Chair from the total Board Membership.

Individual appointments will be staggered among the Board Membership to ensure a routine turnover in the Board's composition on a periodic basis. With the exception of travel and per diem for official Board business, the Board Members shall serve without compensation.

- D. Board Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the Board Chair, at a minimum of once per year. The Board shall be authorized to establish subcommittees, as necessary, to fulfill its mission; and these subcommittees shall operate under the provisions of the Federal Advisory Committee Act of 1972, as amended.
- E. Duration of the Board: The need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.

- F. Agency Support: The Secretary of the Army, with guidance from the Department of Defense, shall provide support as deemed necessary for the performance of the Board's functions, and shall ensure compliance with the requirements of the Department of Defense Federal Advisory Committee Management Program, in accordance with sections 102-3.5 through 102-3.185 of Reference (d), and Appendix of Title 5, United States Code (Reference (e)).
- G. Termination Date: The Board shall terminate upon completion of its mission or two years from the date this Charter is filed, whichever is sooner, unless the Secretary of Defense extends it.
- H. Operating Costs: It is estimated that the operating costs for this Board, to include travel costs and contract support, are \$2,000,000.00 per year. The estimated annual personnel costs are 4 full-time equivalents (FTEs).
- I. Charter Filed:

TAB 2



CHARTER  
UNITED STATES ARMY SCIENCE BOARD

- A. Official Designation: The Committee shall be known as the United States Army Science Board (hereafter referred to as the Board).
- B. Objectives and Scope of Activities: The Board, under the provisions of the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended), shall provide the Secretary of Defense, the Secretary of the Army, the Assistant Secretary of the Army (Acquisition, Logistics and Technology), the Chief of Staff of the Army, and the Major Army Commanders independent advice and recommendations on scientific, technical, manufacturing, acquisition and logistic processes, and other matters of special interest to the Department of Defense.

The Board is not established to advise on individual Defense procurements; but instead, shall be concerned with the pressing and complex technology problems facing the Department of the Army in such areas as research, engineering, and manufacturing; and will ensure the identification of new technologies and new applications of technology to strengthen national security. No matter shall be assigned to the Board for its consideration that would require any member of the Board to participate personally and substantially in the conduct of any specific procurement or place the member in the position of acting as a "procurement official," as that term is defined pursuant to law.

The Secretary of the Army or designee may act upon the Board's advice and recommendations.

- C. Board Membership: The Board shall be composed of not more than 100 members, who are eminent authorities in the fields of scientific, technical, manufacturing, acquisition and logistics processes, and other matters of special interest to the Department of the Army. Board Members appointed by the Secretary of Defense, who are not full-time federal officers or employees, shall serve as Special Government Employees under the authority of 5 U.S.C. § 3109.

Board Members shall be appointed on an annual basis by the Secretary of Defense, and shall serve a term not to exceed three years on the Board. The Secretary of the Army or designated representative, with the concurrence of the Secretary of Defense, may extend a member's term on the Board. The Assistant Secretary of the Army (Acquisition, Logistics and Technology) shall select the Chairperson and Vice Chairperson from the total Board membership. Board members shall, with the exception of travel and per diem for official travel, serve without compensation.

- D. Board Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the Chairperson, and the estimated number of Board meetings is one per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed in accordance with established DoD policies and procedures. The Designated Federal Officer or Alternate Designated Federal Officer shall attend all Board and subcommittee meetings.

The Board shall be authorized to establish subcommittees, as necessary and consistent with its mission, and these subcommittees or working groups shall operate under the provisions of the Federal Advisory Committee Act of 1972, the Government in the Sunshine Act of 1976 (5 U.S.C. § 552b, as amended), and other appropriate federal regulations.

Such subcommittees or workgroups shall not work independently of the chartered Board, and shall report all their recommendations and advice to the Board for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered Board nor can they report directly to the Department of Defense or any federal officers or employees who are not Board members.

- E. Duration of the Board: The need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.
- F. Agency Support: The Department of Defense, through the Secretary of the Army, shall provide support as deemed necessary for the performance of the Board's functions, and shall ensure compliance with the requirements of 5 U.S.C. Appendix, as amended.
- G. Termination Date: The Board shall terminate upon completion of its mission or two years from the date of this Charter is filed, whichever is sooner or unless the Secretary of Defense extends it.
- H. Operating Costs: It is estimated that the annual operating costs, to include travel costs and contract support, for this Board is \$2,000,000.00. The estimated annual personnel costs to the Department of Defense are 4.0 full-time equivalents (FTEs).
- I. Recordkeeping: The records of the Board and its subcommittees shall be handled according to section 2, General Records Schedule 26 and appropriate DoD policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).
- J. Charter Filed: